

# CIVIL DOCKETING EVENTS

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## Case Opening - Attorney

### Initial Pleadings and Service

#### Complaints and Other Initiating Documents

Amended Complaint  
 Amended Counterclaim  
 Amended Third Party Complaint  
 Civil Cover Sheet  
 Complaint  
 Counterclaim  
 Crossclaim  
 Notice of Removal  
 Petition to Confirm Arbitration Award  
 Petition to Vacate Arbitration Award  
 Request for Summons to Issue  
 Third Party Complaint

#### Service of Process

Request for Waiver of Service  
 Service by Publication  
 Summons Returned Executed as to DC Attorney General  
 Summons Returned Executed as to DC Government  
     Defendant  
 Summons Returned Executed as to Federal Defendant  
 Summons Returned Executed as to Foreign State/Agency  
 Summons Returned Executed as to Mayor for DC  
 Summons Returned Executed as to U.S. Attorney General  
 Summons Returned Executed as to U.S. Attorney  
 Summons Returned Executed in FOIA Case as to U.S.  
     Attorney  
 Summons Returned Unexecuted  
 Summons Returned as to Private Individual or Business  
 Summons/Conservation Returned Executed for U.S.  
     Attorney  
 Waiver of Service  
 Warrant for Arrest In Rem Returned Executed  
 Writ Executed  
 Writ Unexecuted  
 Writ of Habeas Corpus ad Prosequendum Executed  
 Writ of Habeas Corpus ad Prosequendum Unexecuted  
 Writ of Habeas Corpus ad Testificandum Executed  
 Writ of Habeas Corpus ad Testificandum Unexecuted

#### Answers to Complaints, or Crossclaim/Counterclaim, 3<sup>rd</sup> Party Complaint

#### Other Answers

Answer to Writ of Garnishment  
 Claim

## Motions and Related Filings

#### Motions

1 – Exparte Docket Entry AND Document – to be used  
     ONLY in conjunction with other selection  
 1 – Exparte Document – to be used ONLY in  
     conjunction with other selection  
 Alter Judgment  
 Amend/Correct  
 Appeal In Forma Pauperis  
 Appear  
 Appear Pro Hac Vice  
 Appoint Counsel  
 Appoint Custodian  
 Appoint Expert  
 Appoint Guardian/Attorney ad Litem  
 Appoint Receiver  
 Appointment of Commissioner and Issuance of Letters  
     Rogatory  
 Approve Consent Judgment  
 Attorney Fees  
 Bifurcate  
 Bill of Costs  
 Bill of Particulars  
 Bond  
 Briefing Schedule  
 CM/ECF Password  
 Certificate of Appealability  
 Certification of Interlocutory Appeal  
 Certify Class  
 Change Venue  
 Clarify  
 Compel  
 Condemnation  
 Confirm  
 Consolidate Cases  
 Continue  
 Declaration of Mistrial  
 Declaratory Judgment  
 Default Judgment  
 Deposit Funds  
 Directed Verdict  
 Disbursement of Funds

Motions (continued)

Disclosure  
Discovery  
Dismiss  
Dismiss Case as Frivolous  
Dismiss/Lack of Jurisdiction  
Dismiss/Lack of Prosecution  
Disqualify Counsel  
Disqualify Judge  
Disqualify Juror  
Enforce  
Enforce IRS Summons  
Enforce Judgment  
Entry of Default  
Entry of Final Judgment  
Expedite  
Extension of Time re Transcript  
Extension of Time to  
Extension of Time to Amend  
Extension of Time to Complete Discovery  
Extension of Time to Complete Mediation  
Extension of Time to File Answer  
Extension of Time to File Document  
Extension of Time to File Response/Reply  
File Excess Pages  
Forfeiture of Property  
Hearing  
Hold in Abeyance  
In Limine  
Installment Payment Order  
Intervene  
Issuance of Warrant in rem  
Issue Summons  
Joinder  
Judgment  
Judgment NOV  
Judgment as a Matter of Law  
Judgment of Affirmance  
Judgment of Forfeiture  
Judgment of Reversal  
Judgment on Partial Findings  
Judgment on the Pleadings  
Judgment under Rule 54b  
Leave to Appeal  
Leave to File document  
Letters Rogatory  
Lift Stay  
Limited Admission  
Mediation  
Miscellaneous Relief  
Modify  
More Definite Statement  
Motion for Order  
Motion to File Notice of Inventory  
New Trial

Motions (continued)

Order of Sale  
Partial Summary Judgment  
Permanent Injunction  
Permit  
Preliminary Injunction  
Proceed In Forma Pauperis  
Produce  
Prohibit Bank  
Protective Order  
Quash  
Reassign Case  
Reconsideration  
Recusal  
Redact Transcript  
Refund of Fees Paid Electronically  
Release of Bond Obligation  
Release of Funds  
Relief from Judgment  
Remand  
Remand to Agency  
Remand to Bankruptcy Court  
Remand to State Court  
Reopen Case  
Return of Property  
Sanctions  
Scheduling Order  
Seal Case  
Service by Publication  
Set Aside  
Set Aside Default  
Set Aside Forfeiture  
Set Aside Judgment  
Set Aside Verdict  
Settlement  
Sever  
Show Cause  
Stay  
Strike  
Substitute  
Substitute Party  
Summary Judgment  
Suppress  
Take Deposition  
Take Judicial Notice  
Taxation of Costs  
Temporary Restraining Order  
Three-Judge Court  
Transfer Case  
Trial  
Unseal Case  
Unseal Document  
Vacate  
Vaughn Index  
Waiver

### Motions (continued)

Warrant in rem  
Withdraw  
Withdraw Reference  
Withdraw as Attorney  
Writ  
Writ of Garnishment  
Writ of Habeas Corpus ad prosequendum  
Writ of Habeas Corpus ad testificandum  
Writ of Mandamus

### Oppositions and Replies

1 – Exparte Docket Entry AND Document – to be used  
ONLY in conjunction with other selection  
1 – Exparte Document – to be used ONLY in  
conjunction with other selection  
Memorandum in opposition to motion  
Objection to Report and Recommendations  
Objection to Report and Recommendations of Special  
Master  
Reply to (non-motion) Document  
Reply to opposition to motion  
Response to (non-motion) Document  
Response to Order of Court  
Response to Petition for Habeas Corpus  
Response to motion  
Supplemental Memorandum  
Surreply (**only when leave of court is granted**)

## Other Filings

### Discovery Documents (only if ordered by the Court)

Answer to Interrogatories  
Deposition  
Interrogatories Propounded  
Notice to Take Deposition  
Request for Admissions  
Request for Production of Documents  
Response to Discovery Request

### Notices

LCvR 7.1 Certificate of Disclosure – Corporate  
Affiliations/Financial Interests  
Notice (Other)  
Notice of Acceptance with Offer of Judgment  
Notice of Appearance  
Notice of Change of Address  
Notice of Filing Redacted Document  
Notice of Inclusion of Class Action Members  
Notice of Lis Pendens  
Notice of Proposed Order  
Notice of Related Case  
Notice of Settlement

### Notices (continued)

Notice of Substitution of Counsel  
Notice of Supplemental Authority  
Notice of Voluntary Dismissal  
Notice of Voluntary Dismissal/Party  
Notice of Withdrawal of Appearance  
Notice of Withdrawal of Motion

### Trial Documents

Exhibit List  
Proposed Findings of Fact  
Proposed Jury Instructions  
Proposed Verdict Form  
Proposed Voir Dire  
Trial Brief  
Witness List

### Appeal Documents

Amended Notice of Appeal  
Appeal of Magistrate Judge Decision to District Court  
Appellants Brief  
Appellants Reply Brief  
Appellees Brief  
Notice of Appeal to DC Circuit  
Notice of Appeal to Federal Circuit  
Notice of Cross Appeal  
Notice of Interlocutory Appeal

### Other Documents

Administrative Record  
Affidavit  
Affidavit Requesting Foreign Mailing  
Affidavit for Default  
Amicus Curiae Appearance  
Application for Amended Pen Register  
Application for Continuing Garnishment  
Application for Writ  
Attorney Membership Renewal Fees (Use in Case 1:15-mc-  
9999 Only!)  
Bill of Costs  
Certificate from the Recorder of Deeds  
Certificate of Service  
Civil Statement  
Competitive Impact Statement  
Consent and Undertaking  
Consent to the filing of an Amended Complaint  
Corporate Disclosure Statement  
Errata  
Joint Appendix  
Jury Demand  
Large Additional Attachment(s)  
Meet and Confer Statement

### **Other Documents (continued)**

Memorandum  
Military Affidavit  
Notice of Tunney Act Requirements  
Objections to Answers to Writs  
Periodic Report  
Pretrial Statement  
Redacted Document  
Redaction Index  
Report Regarding Copyright  
Report Regarding Patent & Trademark  
Response to Order to Show Cause  
Response to Public Comments in Antitrust Case  
Rule 26a1 Statement  
Rule 26a2 Statement  
Rule 26a3 Statement  
Rule 26b4 Statement  
Satisfaction of Judgment  
Status Report  
Stipulation  
Stipulation of Dismissal  
Stipulation of Dismissal of Bankruptcy Appeal  
Suggestion of Bankruptcy  
Suggestion of Death  
Transcript Redaction Request  
Vaughn Index  
Withdrawal of Motion

### **Partially Sealed Criminal Cases**

#### **Sealed Entries for Partially Sealed Cases**

Sealed Document  
Sealed Motion  
Sealed Motion for Leave to File Document Under Seal  
Sealed Opposition  
Sealed Reply