

**Trial Support Room Request Form**  
**At the United States District Court for the District of Columbia**

**Request from:** (Please fill in your name and contact information.)

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**Purpose:** To make use of a trial support room during the following matter:

<b>TRIAL/ CASE NO.</b>	<b>JUDGE</b>	<b>DATE(S)</b>	<b>CONTACT NAME</b>
			(Plaintiff/Gov't or Defense)

**Return to:** Jenna Gatski, Legal Assistant to Sheldon Snook  
US District Court for the District of Columbia  
333 Constitution Avenue, N.W.  
Washington, D.C. 20001  
Phone: 202-354-3320, FAX: 202-354-3412

**THIS AREA IS TO BE FILLED OUT BY  
THE US DISTRICT COURT FOR THE DISTRICT OF COLUMBIA**

ROOM ASSIGNED:

TO:  
(sign and print name)

DATE:

COMBINATION: